



# SANTIPUR COLLEGE

Ph. No. 03472-278028

P.O.- SANTIPUR, Dist.- NADIA

website : www.santipurcollege.co.in

Ref. No. ....

Date .....

## Notice

Date: 11/08/17

A meeting is convened by the IQAC and NAAC Coordinators of Santipur College on **18<sup>th</sup> August 2017 (Friday)** at 2.30 pm in Teachers' room on the issues of improving teacher-student interaction, upgradation of teaching techniques, etc. In this context, all faculty members are requested to attend the same.

Agenda:

1. Introduction of Mentor Mentee system in each department.
2. Feedback form Student in NAAC Format
3. Conduction of parent-teacher meetings & feedback from Parents
4. Use of computers for teaching method.
5. Arrangement of tutorial classes and remedial classes for upgrading students who are lagging.
6. Engagement in either group or individual interactions to update and upgrade advanced students.
7. Conduction of Department-wise interactive seminars.

*Chandrima Bhattacharya*  
Principal  
SANTIPUR COLLEGE  
Santipur, Nadia

## Resolution

A meeting among the Faculty Members of the college was held at the Teachers' room on 18<sup>th</sup> August 2017. In this meeting, the following agenda have been discussed:

1. Mentorship to be introduced in each department for special guidance.
2. Feedback from students in NAAC format.
3. Conduction of parent-teacher meetings & feedback form parents.
4. Use of computers for teaching method.
5. Arrangement of tutorial classes and remedial classes for upgrading students who are lagging.
6. Engagement in either group or individual interactions to update and upgrade advanced students.
7. Conduction of Department-wise interactive seminars.

**It has been resolved that**

1. Mentorship will be introduced in each department for special guidance.
2. All Departments will take **Feedback form** students & Parents & analysing report submit to IQAC.
3. **Parent-teacher meetings** should be conducted on regular basis.
4. Computers have to be installed in every Department to introduce modern teaching techniques.
5. **Tutorial classes and remedial classes** should be taken regularly so that weaker students can be able to catch up with the other students, thereby improving their overall confidence and academic performances.
6. Interactions should be made with advanced students for further promoting their interest on their respective subjects.
7. All Departments have to engage with **interactive seminars** for providing a glimpse of ongoing academic researches to the students in respective fields.

In this connection, the Principal & Academic Committee of the college is requested to take necessary action.

*Chandrima Bhattacharya*  
Principal  
SANTIPUR COLLEGE  
Santipur, Nadia